

VASA Board of Directors Minutes  
October 11th, 2021  
VASA HQ

Board of Directors Present: Gordon Pirie, Reynold Sicotte, Steve Mosher, Nancy Smith, Ted Lane, John Hull, Chris Hill, Tim Joyal, Mike Coleman, Jessica Tatro, George Barton, Steve Bean, Chris Putney, Fred Elliot, Doug Stone, Gary Nolan, Cathy Keller, Lloyd Church, Adam Lane.

Guests Present: Maureen Mosher, Dorran Dougherty.

Staff Present: Danny Hale, Ethan Hill, Emily Hale, Jim Dwinell.

Adam Lane calls the meeting to order at 6:00 pm.

**Secretary's Report:** It is asked if there are any questions or changes needed for the Secretary's Report. Hearing none, *Tim Joyal makes a motion to accept the Secretary's report. Fred Elliot seconds the motion. All in favor, none opposed; motion carries.*

**Treasurer's Report:** It is asked if there are any questions for the treasurer's report. Hearing none, *Reynold Sicotte makes a motion to accept the Treasurer's Report as written. Nancy Smith seconds the motion. All in favor, none opposed; motion carries.*

**Staff Report:** Jim spoke with another company about hybrid meeting hardware. We are at a place that we would need to know what our budget is for the system to really move forward. The system that Tony talked about needs someone to do it, there are some that are voice activated with wifi password could connect. Did confirm it would be a 5-year investment, would not need to be replaced in a year. Can use residential equipment instead of commercial. Adam asked where the cost maybe – 10K – 15K equipment reasonable cost.

The lady we were going to hire for Business Manager will be staying where she was. We're looking at the second lady we had in mind. Jason B was hired for the Trail Tech position. We can work him this fall and we have a couple candidates to start in the spring. Emily is still looking for a new job, which is good for the office.

The Policy Committee met and worked on a few policies. It's asked that the BoD vote on the updated transfer / replacement policy. *Reynold Sicotte makes a motion to accept the new transfer policy as written. Tim Joyal seconds the motion. All in favor, none opposed; motion carries.* The Law Enforcement policy was tabled for now. We need to do more work on that policy. Club Attendance – moving to hybrid. The committee has a few questions. Currently it's 3 unattended meetings means a letter to the members. Hybrid online with video BOD should be accepted in attendance. Should it be a RSVP each month – RSVP would get the code to get in the meeting. Jessica asked will it be zoom platform or google meet. Jim said we're currently leaning towards TEAMS. Reynold questions if other club member would be able to attend in place of rep. There should be two on the board for this reason. It should be mandatory to attend the annual meeting, only can miss two meetings. First letter to club BoD from EB. It was discussed whether or not the BoD thought we needed a policy for BoD/Club officers' behavior. A few suggestions were thrown out, the committee will work on a policy and bring it to the BoD.

VASA building permit almost ready to be submitted needed updated drawing (wall, lighting) will be putting out for contractors. We're meeting with Bank Rep tomorrow. We're not going to try to get Grant funds for this. Audit should be done this week, will be changing auditors for next year. We receive a report from DMV and FPR every month showing the amount of registrations and the money we receive for them. Danny noticed a drop in revenue for registrations back in March but the number of registrations was about the same. He reached out repeatedly to figure this out while the DMV kept saying their numbers were correct for months. It turns out they were wrong, and they had been misallocating the funds for a few months. It was straightened out and FPR is going to also receive these reports from the DMV every month in hopes there are no further issues. The money that was misallocated will be allocated back to VASA.

A motion is needed for Emily Hale to be the Quickbooks Administrator. *Nancy Smith makes a motion to make Emily Hale the Quickbooks Administrator. Chris Hill seconds the motion. All in favor, none opposed; motion carries.*

Last thing Danny has is Louis Porter is moving on. We're not sure who his replacement will be. Danny will be chair of VT Trails and Greenways Council again. He's not sure what will happen with ACT 250. We've received no invoices from F&W yet but not concerned about their money, more interested in activity report. All information is they are out there. Bennington County Sheriff patrol has been put on a as need basis.

Ethan and David finished in Johnson, they will be working in Lowell until winter. Danny has finished mowing. Maps still not sent out, if not good with google earth let Ethan know and he can help you with that. Looking to have paper map ready for January 1. Water bars should be being cleaned out, looking for start for spring work.

**Old Business:** None.

**New Business:** Reynold after 20 year on the BOD and member committee is resigning. Dorran will be new BOD rep. Central VT ATV Club is having a raffle, tickets are \$ 20.00 will be 150 tickets sold. 1<sup>st</sup> place – Gun, 2<sup>nd</sup> place \$100.00, 3<sup>rd</sup> place \$50.00. Doug Stone concern TAD being sold Jan 1 will have early riding; trails are closed.

**Legislative Update:** We don't have any legislation to introduce this year. The BoD should discuss potential legislation changes before moving forward on anything. VASA needs to stand together.

*Fred Elliot makes a motion to adjourn the meeting. Nancy Smith seconds the motion. All in favor, none opposed; meeting is adjourned at 7:19 pm.*